

# Hamid Fabrics Ltd.

PLEASE ATTACH RECENT  
PASSPORT SIZE  
PHOTOGRAPH

Please send completed applications to:

Hamid Tower  
24 Gulshan C/A, Circle-2  
5<sup>th</sup> and 6<sup>th</sup> Floor  
Dhaka- 1212  
Bangladesh



## APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE

DATE \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Maiden

Gender \_\_\_\_\_ Nationality \_\_\_\_\_ Religion \_\_\_\_\_ Martial Status \_\_\_\_\_

National/Voter ID Number \_\_\_\_\_

Present address \_\_\_\_\_

Telephone: Home ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

Email address \_\_\_\_\_

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

Position applied for (1) \_\_\_\_\_  
(2) \_\_\_\_\_

Days/hours available to work

No Pref \_\_\_\_\_ Thur \_\_\_\_\_  
Mon \_\_\_\_\_ Fri \_\_\_\_\_  
Tue \_\_\_\_\_ Sat \_\_\_\_\_  
Wed \_\_\_\_\_ Sun \_\_\_\_\_

Employment desired  FULL-TIME ONLY  PART-TIME ONLY  FULL- OR PART-TIME

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME?  No  Yes

If yes, please explain the nature of the offense leading to conviction and final disposition. \_\_\_\_\_

\_\_\_\_\_

DO YOU HAVE A DRIVER'S LICENSE?     Yes     No

What is your means of transportation to work? \_\_\_\_\_

Driver's license number \_\_\_\_\_ Date of issue \_\_\_\_\_ Expiration date \_\_\_\_\_

**Please list two references other than relatives or previous employers.**

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
_____	_____
Telephone (____) _____	Telephone (____) _____

Comments:

**Work Experience**    *Please list your work experience for the **past four years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.***

Name of employer Address City, Country, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
Name of employer Address City, Country, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your Last Job Title		
Reason for leaving (be specific)			

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

--

Name of employer Address City, Country, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

--

Name of employer Address City, Country, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

--

***We shall contact your previous Employer if necessary.***

**Language Skills:** Please rank by number (5=Excellent, 4=Very Good, 3=Average, 2=Poor, 1=Very Poor)

	Read	Write	Speak
English	/5	/5	/5
Bangla	/5	/5	/5
Other	/5	/5	/5

**Computer Skills:** Please rank by number (5=Excellent, 4=Very Good, 3=Average, 2=Poor, 1=Very Poor)

Windows	MS Word	MS Excel	MS PowerPoint	Email/Browsing	Database Mgmt
/5	/5	/5	/5	/5	/5

**Please specify your main reasons for applying to Hamid Fabrics Ltd.**

---

---

---

---

---

---

---

---

---

---

Did you complete this application yourself  Yes  No

If not, who did? \_\_\_\_\_

I certify that my answers are true and complete to the best of my knowledge.

**Signature of applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Thank you for completing this application form and for your interest in our organization.*